

**LETTER OF APPLICATION**

**Request for Approval of Professional Corporations**

**(Under Section 69(1) of the Bylaws of the  
Institute of Chartered Accountants of Nova Scotia)**

Director of Regulatory Affairs  
The Institute of Chartered Accountants  
of Nova Scotia  
Suite 1410, 1791 Barrington Street  
Halifax, NS B3J 3L1

**Re: Professional Corporation**

I/we \_\_\_\_\_  
*(insert name of member or members)*

hereby apply for registration as a professional corporation using the name:

\_\_\_\_\_  
*(insert name of professional corporation)*

Effective date: \_\_\_\_\_ (Note: effective date is at discretion of Council)

Enclosed please find the following documentation required under By-law 69(1) of the Institute:

- (1) Declaration
- (2) Memorandum of Association
- (3) Certificate of Incorporation
- (4) Certificate of Status
- (5) Registration Fee (\$172.50)

Date: \_\_\_\_\_

Sincerely,

\_\_\_\_\_  
\_\_\_\_\_