



CPD Bulletin # 1

Applicability

Effective: January 1, 2008

(Note: This Policy has been approved by the Professional Development Committee (the “Committee”) and is subject to review and possible change from time to time.)

General

All Members engaged in public practice or business or employed in public practice, industry or in the educational, not-for-profit or public sectors are required to complete the mandatory PD learning activities as set out in Bylaw 70 and in accordance with the policies as established by the Committee from time to time. This includes Members who are temporarily out of the workforce for whatever reason.

New Members

Individuals, becoming a Member of ICANS in any year, are required to meet the annual minimum of 20 professional development hours in that year and in each year thereafter. For purposes of the 3 year period minimums, their requirements will be determined on a prorated basis having regard to the year in which the individual became a Member.

Entry in 1st year of cycle – no prorating and at the end of the fixed 3 year period it is expected that the 3 year period minimums as described in Bylaw 70 will have been met.

Entry in 2nd year of cycle - at the end of the fixed 3 year period it is expected that the member will have completed a total of 80 hours (40 of which are verifiable) during the 2nd and 3rd year of the cycle.

Entry in 3rd year of cycle - it is expected that the member will have completed a total of 40 hours (20 of which are verifiable) in the 3rd year of the cycle.

Waivers

Notwithstanding the foregoing, the Committee has the power and authority to determine if individual Members or classes of Members should be excepted from or have reduced requirements for the PD mandatory learning activities. (See Bulletin # 4 for further details.)

Please Note: The CA profession across Canada is considering the appropriateness of requiring Members, who otherwise are not required to meet the mandatory PD requirements, to participate in PD learning activities in situations where they are engaged in activities where it is reasonable to assume that the public is relying on the Member’s CA skills. In the future, ICANS will be considering any consensus reached at a national level and determine if any changes should be made. It is anticipated that an appropriate transition period would be established, if the Committee was of the view that significant change was being introduced.